

Performance and standards committee

Terms of reference

- Membership:** Appointed by the Governing Board
The membership of a Committee may include Associate Members, provided that a majority of members of the Committee are Governors.
- Quorum:** Not be less than three Governors who are members of the Committee. (The Committee can however, specify a higher limit).
- No vote can be taken unless a majority of those present are Governors as opposed to Associate Members.
- Chair:** Annually appointed (usually in the Autumn Term).
- (The Governing Board will decide whether to appoint the Chair or whether the Committee should do this)
In the absence of the Chair, the Committee shall choose an Acting Chair for that meeting from among their number.
- Meetings:** Termly (or dependent on present circumstances of the school.) Meetings to be called by the Clerk to the Committee after consultation with the Chair of the Committee and the Headteacher
- Remit:**
1. To act on behalf of the Governing Board in matters relating to:
 - School Improvement /Development Plan
 - curriculum, teaching and learning
 - special educational needs
 - school matters
 - admissions

The remit of the Performance and Standards Committee in detail:

SCHOOL IMPROVEMENT/ DEVELOPMENT PLAN

To consider and make recommendations to the Governing Board on:

- The School/ Academy Improvement Plan, ensuring that:
 - the staff are consulted
 - targets, priorities, implementation, monitoring and evaluation are included
 - the Plan relates to educational outcomes and raising standards
- Review any actions following an Ofsted inspection
- To use the school's own self review and analysis and any feedback from outside agencies in order to evaluate its impact on raising standards and pupil achievement

- Reviewing the leadership and management of the school at all levels in order that it drives school improvement and challenges underachievement
- Ensure compliance with the Equality Duty

CURRICULUM, TEACHING AND LEARNING

Delegated powers

To act on behalf of the Governing Board in:

- Carrying out the Governors' responsibilities in relation to assessment, recording and reporting
- Standards and school effectiveness through analysis of data and results, looking at pupils' work and visiting the school
- Reviewing the schools performance through an understanding of school assessment, Analyse School Performance (ASP) which replaced RAISEOnline and the Data Dashboard.
- Monitoring and evaluating the impact of teaching on rates of pupil progress and standards of achievement
- Understanding the intervention strategies used and impact to support pupils particularly those resourced by pupil premium funding, other underachieving groups and vulnerable children.
- Understanding the intervention strategies used and impact of Sports Premium Funding
- Monitoring attendance including persistent absence
- Reviewing, monitoring and evaluating curriculum implementation through a range of strategies, including briefing and curriculum presentations, classroom visits, talking and listening to pupils, parents/carers and teachers
- The school's compliance with the National Curriculum and legal requirements
- Children's welfare and social, cultural and spiritual development in the light of school curriculum policies.
- Promotion of well-being, community cohesion, British Values and the Prevent agenda.
- Working with school leaders to communicate the vision, ethos and strategic direction of the school and develop a culture of ambition.
- Approving and implementing the Sex Education Policy and Equality Information and Objectives

Other responsibilities

To consider and make recommendations to the Governing Board on:

- School policies on religious education and collective worship, moral social and cultural awareness and behaviour principles.

SPECIAL EDUCATIONAL NEEDS

Delegated powers

To act on behalf of the Governing Board on:

- Ensuring the needs of SEND pupils are met in accordance with any prescribed Education, Health and Care Plan.
- Compliance with the SEND Code of Practice and publication of the school's offer on the school website.

Other responsibilities

To consider and make recommendations to the Governing Board on:

- The school's policy and practice for Special Educational Needs and Disability

SCHOOL MATTERS***Delegated powers***

To act on behalf of the Governing Board in:

- Ensuring compliance with Child Protection and safeguarding policies and procedures.
- Receiving regular reports on safeguarding arrangements in the school
- Ensuring that looked after children are not disadvantaged by school policies and procedures and receive an annual report on their progress
- Receiving an annual report on racist incidents in school
- Monitoring and evaluating the impact of continual professional development on staff performance
- Approving and reviewing the Complaints Policy
- Overseeing arrangements for educational visits

Other responsibilities

To consider and make recommendations to the Governing Board on:

- The Child Protection Policy and practice
- The school prospectus, where this still exists
- Ensure the school website complies with statutory requirements
- Developments around Healthy Schools especially nutritional standards
- Policies for improving relationships between school and the local wider community
- Issues relating to admissions, the school day, etc
- Appropriate consultation documents
- Any other responsibilities as appropriate and outlined in *Governance Handbook*