

Thursday 10th September 2020

Dear Parent/Carers,

Re: Parent Governor Election

There is a vacancy for a Parent Governor on our school Governing Body and I am writing to invite nominations to fill the vacancy.

The Governing Body has an important role in the life of the school. It is the key link between the school, parents, and the local community. It works closely with the Senior Leadership Team in planning the development of the school. It monitors the school's educational, financial and pastoral progress and provides constructive challenge to the Leadership Team to ensure that standards are maintained and targets achieved.

Parent Governors play an important role as members of the Governing Body, making sure that parents' views are reflected in the running and development of the school. The term of office for Parent Governors is four years. Governors are expected to attend 6 meetings a year – approximately 1 every half term, these are currently during the school day. Training is available for all Governors and those new to being a Governor are required to attend induction training in full.

Parent Governors are also required to be committed to the below:

- Attend some key school events, as appropriate
- Advocate for the school as part of the community, as appropriate
- Undertake some training as needed
- Visits to school to meet with school leaders (approximately twice a year)

Nominations must be from parents with children at the school on the day that nominations close. Parents putting their names forward are invited to provide some brief biographical details. These should be limited to no more than 500 words. **Deadline is Friday 25th September**

The successful candidate will be required to submit an application to the Disclosure and Barring Service regarding their suitability to have access to children and young people. Candidates will not be able to take up their appointment until clearances have been received.

If there are more nominations than vacancies, the election will be by secret ballot. If that is necessary voting papers will be sent to all parents, together with details of the ballot procedure.

If you would like to speak to the Governors please contact the school.

Yours Sincerely

A.NEALE

Alison Neale
Head Teacher

Section 576 of the Education Act 1996 defines 'parent' as:

- *All natural parents, whether they are married or not*
- *Any person who, although not a natural parents, has parental responsibility for a child of young person*
- *Any person who, although not a natural parent, has care of a child or young person (having care of a child or young person means that the child lives with and is looked after by that person, irrespective of what their relationship is)*

NOMINATION FORM FOR THE ELECTION OF PARENT GOVERNOR

Name of Nominee _____

Address _____

I can confirm that I am willing to stand as candidate for election as a Parent Governor

Signature:

Date:

The nominee may set out below/overleaf information about him/herself to go out with the ballot papers. Word limit is 500 words. ***Continue on a separate paper if needed***

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