



Place Directorate
Benefit Service

Postal address:
Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

Please contact Benefits Service
Email DGATeam@coventry.gov.uk
Direct line (024) 7683 3773

12 May 2017

Registering for Free School Meals will mean more money for your child/children's school

Dear

Free School Meals are now assessed as part of Housing Benefit/Council Tax Support claims. We are writing to you because, from the information that you have already given in support of your claim for Housing Benefit and/or Council Tax Support, your child/children may be able to receive Free School Meals.

This does NOT mean that your child must have a school meal if you do not want them to. However by claiming, you could raise up to an extra £1,320 per annum for six years for your child's school (This is funded by central government and is called a Pupil Premium). This money can help to fund valuable support such as teaching assistants, after school clubs and school trips.

If your child/children receive Free School Meals because they are in reception class, year 1 or year 2, you still need to claim a Free School Meal for the school to receive the funding.

If your child is entitled to Free School Meals, you do not have to do anything as we will award the meal automatically and we will notify your child's school. We will also send you a letter to confirm the award.

If you do not want Free School Meals to be awarded for your child/children, you must contact us by 31st May 2017 to let us know. You can find our contact details at the top of this letter.

Yours Sincerely,

Glenda Cowley
Acting Head of Benefits